Marking Lessons as Complete

Lessons will be automatically marked as complete after you watch them in their entirety. However, you may occasionally want to manually mark them as complete if you have already mastered the subject matter.

1. Notice that the "Next Lesson" button in this example is green, and is marked "Complete & Continue to Next eLearning."

If you click this green button, the currently selected lesson will be marked as complete. However, it will be visible that you did not spend any time on this lesson.

2. If you click the Show/Hide Attempts History link for a lesson, it will display accesses of a course by your account.

Notice that in this case, the course was completed in the first attempt in 2m 37s, and a second attempt has been selected but not yet begun.

3. In this second example, a lesson was bypassed via the Next Lesson button. Notice that the status is Complete but the Time Spent is 0s.